



FLORAH PHATUDI



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LINK TO OTHER ONLINE
PROPERTIES:
PORTFOLIO/WEBSITE/BLOG

OBJECTIVE

I'm a self-motivated individual who works well under pressure. I have a friendly disposition and work as well with others as I do individually i'm a hard worker constantly seeking a challenge with the

EXPERIENCE

ADMINSTRATOR/BABY LEGGY DAY CARE CENTRE

MARCH 2017-DECEMBER 2017

- Tracking petty cash
- Clerical task such as scanning and printing
- Preparing and editing letters
- Reports and emails
- Arranging meetings and appointments

KITCHEN ASSISTANT/EAGLE WING SPUR

May 2018-january 2019

- Taking orders
- Scullery assisting
- Food preparations
- Entertaining kids

INSTRUCTIONAL DESIGNER/IT VARSITY

May 2018-january 2019

- Design instructional management systems
 - Evaluate new eLearning materials
- Create educational podcasts, videos and content
- Design and revamp both new and established learning models
 - Implement feedback from program reviews

JUNIOR WEB DEVELOPER/IT VARSITY

May 2018-january 2019

- Creation of websites
- Updating existing web application
- Using scripting languages
- Learning different skills



objective to exceed
expectations

SKILLS

HTML
CSS
JAVASCRIPT
TEAMWORK
TIME MANAGEMENT

EDUCATION

MATRIC/2009

Kgaphamadi High School

- Setswana home language
- English
- mathematical literacy
- life orientation
- business studies
- economics

SYSTEMS DEVELOPMENT NQF LEVEL 5/2020

Capacity Tech Career Accelerator

- Web development
- database design implementation and development
- computer programming and problem-solving skills
- installing and configuring mobile applications
- basic computer connection and troubleshooting
- data capturing
- verification and validation

VOLUNTEER EXPERIENCE OR LEADERSHIP

LERATONG COMMUNITY CENTER

Cleaning,

Washing, Community Service

Helping kids with home-works